



# Program Plan

## The Centers for Quality Teaching and Learning

*Helping Teachers Reach Every Student Every Day*

Date: April 14, 2014

4009 Barrett Dr., Suite 102  
Raleigh, NC 27609  
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Fax (919) 746-7592

Ralph Evans, Director  
The Northeast Collaborative  
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District Purchase Order #	District or Agency	Partnership Representative	Start Date
	The Northeast Collaborative	Rachel Porter	Aug 2014

QTY	Description	Program Total
4	<p>Cohorts of <b><i>Coaching-based Instructional Leadership (CBIL)</i></b> : Beginning Teacher Support focus - for up to 10 administrators in each cohort (up to 40 total).</p> <p>*Sessions will be delivered over 10 days within the 2014-15 school-year – with two full-day seminars for the entire group and 8 days of school-site visits split between cohorts of up to 10 participants each. Exact dates TBD.</p> <p><i>NOTE: Contact Pam Edwards, Sr. Instructional Leadership Specialist, for scheduling information - <a href="mailto:pedwards@qtlcenters.org">pedwards@qtlcenters.org</a> 919-818-9202</i></p>	\$20,000
	Total	\$20,000

**Billing Information:** @above address

**Mr. Ralph Evans**

Invoice 1: Oct. 17, 2014 \$10,000  
Invoice 2: Jan. 30, 2015 \$10,000

This Program Plan, dated 4/14/14, is agreed to by ExplorNet, doing business as The Centers for Quality Teaching and Learning, with its principal offices located at 4009 Barrett Dr., Suite 102, Raleigh, North Carolina 27609 ("QTL Centers") and The Northeast Collaborative, with its principal offices located at P.O. Box 68, Hollister, NC 27844. This plan sets forth the basic understanding of the parties regarding each party's efforts to enhance and/or promote the effective use of research-based educational strategies, student data and technology tools aligned to help educators meet the needs of every student.

In addition to the Program Plan services outlined, QTL CENTERS agrees to:

- ✓ Deliver programs, instruction and materials as outlined in this document.
- ✓ Provide QTL master instructor to deliver all instruction.
- ✓ Provide curriculum materials necessary for participants.
- ✓ Furnish required specialty equipment, materials, software, charts and posters to be used during the scheduled session(s).
- ✓ Make available program evaluation to partner, district or schools.

In addition to the Program Plan services outlined, The Northeast Collaborative agrees to:

- ✓ Provide payment as indicated.
- ✓ Pay extra-ordinary expenses billed as incurred only after mutual agreement that the expenses incurred are extra-ordinary.
- ✓ Participate in evaluation data gathering.
- ✓ Allow the delivery of the program according to QTL™ program standards.
- ✓ Recognize and acknowledge QTL Centers' claim to intellectual property rights which are included by their reference in this section.
- ✓ Make arrangements and assure the services will be delivered as agreed in this document. If delivery is interrupted, canceled or otherwise stopped, delayed or caused not to be completed for any reason by The Northeast Collaborative, its administration or its authorized representatives, The Northeast Collaborative agrees to work with QTL within seven business days from the time notice is given to QTL to make alternate arrangements for completion of the Program Plan services or to amend the program plan to provide services that fulfill the intent of the agreement. Failure to make arrangements within seven business days shall cause payment in full for services agreed to in this plan to become immediately due and payable. Waiver or amendment of this requirement is at the sole discretion of QTL.

The Signature of each party's duly authorized representative below shall evidence the agreement of such party that this Program Plan accurately summarizes its understanding with respect to the subject matter hereof.

The Northeast Collaborative  
("Partner")

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

The Centers for Quality Teaching & Learning  
("QTL Centers")

BY: Rachel Porter  
Rachel Porter

TITLE: QTL Programs Director

DATE: 4/14/2014